



# Samajbhushan Eknathrao Dhakane College of Engineering, Shevgaon

(Formerly Kai. Sau. Sunitatai Eknathrao Dhakane Polytechnic College, Shevgaon)



Gat No. 147/2, At / Po. Rakshi, Tal. Shevgaon, Dist. Ahilyanagar 414 502  
Email: 1480principal@msbte.ac.in (POLY) | en05370@dbatu.ac.in (B.Tech)  
sedhakanecoe@gmail.com (B.Tech) | Ph. 02429-293666

Approved by AICTE- New Delhi, DTE- Mumbai, Government of Maharashtra-H&T.  
Affiliated to MSBTE- Mumbai (Poly) & DBATU, Lanore (B.Tech.)

Establishment  
Polytechnic - 2010  
B.Tech - 2024

AISHE Code: S-1890 | AICTE Permanent ID: 1-474299561 | DTE Code: 5370 | MSBTE Code: 1480 | DBATU Code : EN05370

- Best Polytechnic College in Maharashtra Under Nation Pride Award -2023 by Asian Today Research Media
- Awarded by "Shiksha Bharti Puraskar". New Delhi (2012) & National Excellence Award by ALMA-U K (2015)

Outward No. 180/15/2025

Date: 01/07/2025

## OFFICE ORDER

All the concern mentioned below are pleased to inform that they have been deputed on **Student Grievance Redressal Committee**. The objective of this committee is to maintain discipline within institute campus.

Sr.No	Name of the Staff	Designation
01	Prof. Shrikant E. Dhakane	Chairman (Chief Executive Officer)
02	Prof. Sunil G. Autade	Member (HOD-S&H, Academic Coordinator)
03	Prof. Sanket S. Motale	Member (Lecturer- Computer Engg)
04	Dr. Riyazkhan H. Attar	Member Secretary (Mgt. Representative)
05	Mr. Santosh B. Nannware	Member (O.S)

### SCOPE:

1. The Grievance Redressal Committee shall consider only individual grievances of specific nature of students & employees raised individually by the concerned aggrieved employee or students.
2. The Grievance Redressal Committee shall not consider any grievance of general applicability or of collective nature of raised collectively by more than one employee or students.

### PROCEDURE, PERIODICITY AND ATTENDANCE AT MEETINGS:

1. The Grievance Committee will meet at least once a 6 month. However, if necessary, it may meet more frequently at the instance of the Convener or at the request of the other members to discuss the various issues received.
2. At least five members of the Grievance Committee shall be present in a meeting.
3. If a member of the Grievance Committee is connected with the grievance of the aggrieved individual, the concerned member of the Grievance Committee shall not participate in the deliberations regarding that individual's case.

**Dr. Ambadas D. Dongare**  
Principal

Samajbhushan Eknathrao Dhakane  
College of Engineering, Shevgaon (B.Tech)



4. If the aggrieved person happens to be a member of the Grievance Committee, then he shall not participate in the deliberations as a member of the Committee when his/her representation is being considered.

#### **TERMS OF REFERENCE:**

1. The Grievance Committee shall consider all grievances submitted in writing by an individual student or employee regarding admission, academic or employment, working conditions and any other alleged injustice done to student or employee while discharging his duties at the Institute.
2. The Grievance Committee shall have access to all files confidential or otherwise relevant to the individual's grievance.
3. The Committee shall study the petition and after looking into the relevant documents discuss with those concerned and submit its recommendations and report to the President as expeditiously as possible, but in any case within three months of the date of petition.
4. In case of any difficulties, the Grievance Committee shall have discussion with the President before a decision is taken.
5. The President, as far as possible, shall be guided by the advice of the Grievance Committee unless the recommendations of the Committee violate basic rules and norms of the Institute.
6. Any dead-lock shall be resolved by joint meeting of the President and the Governing Body of the institute.
7. The final settlement of any grievance shall be made within a reasonable period (normally not exceeding one month) after the recommendations are submitted to the Director by the Grievance Committee.

#### **PROCEDURE FOR REDRESSEL OF GRIEVANCES:**

1. The aggrieved member shall submit his petition to the Principal through the HOD of the concerned department with a copy to the Grievance Committee. The member may alternatively submit his/her petition to the President of the institute who shall forward the petition to the Grievance Committee.
2. On receipt of a petition the Grievance Committee will endeavour to send its recommendation to the President within one month if possible, but in any case not beyond three months, for further action.
3. Where the petition comes through the HOD he shall either redress the grievance or forward it to the Secretary of the institute within two weeks. The Secretary, after processing it shall send his findings and recommendations to the Grievance Committee within two weeks. The Grievance Committee shall look into the petition, discuss with the concerned person, refer to the relevant documents and send its recommendations to the President for further action.

  
**Dr. Ambadas D. Dongare**  
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## Meeting No.6

### MINUTES OF STUDENT GRIEVANCE REDRESSAL CELL

Meeting of the Student Grievance Redressal Cell held under the presidency of Mr. Shrikant E. Dhakane on 28<sup>th</sup> December, 2025 at 1:30 pm in the Meeting Hall, SEDCOE, Shevgaon, Dist-Ahmednagar 414502.

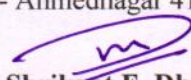
Following Committee Members & Officers were remain present for the same

- Mr. Shrikant E. Dhakane – Chairperson  
Prof. Sunil G. Autade – Member  
Dr. Riyazkhan H. Attar – Member  
Prof. Sanket S. Motale- Member  
Mr. Santosh B. Nannware - Member Secretary

Following points were discussed in the meeting;


- Item No. 1 To confirm minutes of previous meeting held on 28/09/2025.  
Resolution No.1 Hon'ble Member - Secretary Read the minutes of meeting held on 28/09/2025. Appeal is made to mention any query or suggestion over it. Neither query mentioned nor any suggestion made by the body. Hence the said minutes are confirmed with all consent.
- Item No. 2 To discuss on any complaint / case received / conferred towards SGRC.  
Resolution No. 2 None of single complaint / case is received till date. Hence the nil report taken on record.
- Item No. 3 To discuss surprising arisen points with due permission to president.  
Resolution No. 3 No further points are put forward for discussion.

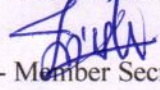
Hon'ble Chairperson Mr. Shrikant E. Dhakane deliberate vote of thanks. The next meeting of the SGRC would be held on Saturday 28<sup>th</sup> March 2026 at 1:30 pm in the Meeting Hall, SEDCOE, Shevgaon, Dist- Ahmednagar 414502.

  
Mr. Shrikant E. Dhakane – Chairperson

  
Prof. Sunil G. Autade – Member

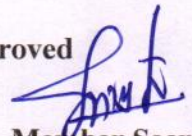
  
Dr. Riyazkhan H. Attar – Member

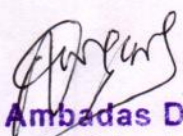
  
Prof. Sanket S. Motale- Member

  
Mr. Santosh B. Nannware - Member Secretary

Minutes Approved

  
Chairperson

  
Member Secretary

  
Dr. Ambadas D. Dongare  
Principal  
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## Meeting No.5

### MINUTES OF STUDENT GRIEVANCE REDRESSAL CELL

Meeting of the Student Grievance Redressal Cell held under the presidency of Mr. Shrikant E. Dhakane on 28<sup>th</sup> September, 2025 at 1:30 pm in the Meeting Hall, SEDCOE, Shevgaon, Dist-Ahmednagar 414502.

Following Committee Members & Officers were remain present for the same

Mr. Shrikant E. Dhakane – Chairperson

Prof. Sunil G. Autade – Member

Dr. Riyazkhan H. Attar – Member

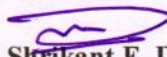
Prof. Sanket S. Motale- Member

Mr. Santosh B. Nannware - Member Secretary

Following points were discussed in the meeting;

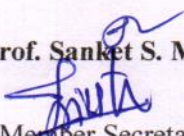
- |                  |   |
|------------------|---|
| Item No. 1       | To confirm minutes of previous meeting held on 29/06/2025.  |
| Resolution No.1  | Hon'ble Member - Secretary Read the minutes of meeting held on 29/06/2025. Appeal is made to mention any query or suggestion over it. Neither query mentioned nor any suggestion made by the body. Hence the said minutes are confirmed with all consent. |
| Item No. 2       | To discuss on any complaint / case received / conferred towards SGRC.   |
| Resolution No. 2 | None of single complaint / case is received till date. Hence the nil report taken on record.  |
| Item No. 3       | To discuss surprising arisen points with due permission to president.   |
| Resolution No. 3 | No further points are put forward for discussion.   |

Hon'ble Chairperson Mr. Shrikant E. Dhakane deliberate vote of thanks. The next meeting of the SGRC would be held on Saturday 28<sup>th</sup> December 2025 at 1:30 pm in the Meeting Hall, SEDCOE, Shevgaon, Dist- Ahmednagar 414502.

  
Mr. Shrikant E. Dhakane – Chairperson

  
Prof. Sunil G. Autade – Member

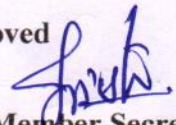
  
Dr. Riyazkhan H. Attar – Member

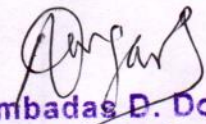
  
Prof. Sanket S. Motale- Member

Mr. Santosh B. Nannware - Member Secretary

Minutes Approved

  
Chairperson

  
Member Secretary

  
Dr. Ambadas D. Dongare  
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## Meeting No.4

### MINUTES OF STUDENT GRIEVANCE REDRESSAL CELL

Meeting of the Student Grievance Redressal Cell held under the presidency of Mr. Shrikant E. Dhakane on 29<sup>th</sup> June, 2025 at 1:30 pm in the Meeting Hall, SEDCOE, Shevgaon, Dist- Ahmednagar 414502.

Following Committee Members & Officers were remain present for the same

Mr. Shrikant E. Dhakane – Chairperson

Prof. Sunil G. Autade – Member

Dr. Riyazkhan H. Attar – Member


Prof. Sanket S. Motale- Member

Mr. Santosh B. Nannware - Member Secretary


Following points were discussed in the meeting;

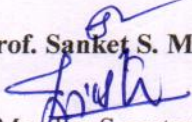
- Item No. 1 To confirm minutes of previous meeting held on 30/03/2025.  
Resolution No.1 Hon'ble Member - Secretary Read the minutes of meeting held on 30/03/2025. Appeal is made to mention any query or suggestion over it. Neither query mentioned nor any suggestion made by the body. Hence the said minutes are confirmed with all consent.
- Item No. 2 To discuss on any complaint / case received / conferred towards SGRC.  
Resolution No. 2 None of single complaint / case is received till date. Hence the nil report taken on record.
- Item No. 3 To discuss surprising arisen points with due permission to president.  
Resolution No. 3 No further points are put forward for discussion.

Hon'ble Chairperson Mr. Shrikant E. Dhakane deliberate vote of thanks. The next meeting of the SGRC would be held on Saturday 28<sup>th</sup> September 2025 at 1:30 pm in the Meeting Hall, SEDCOE, Shevgaon, Dist- Ahmednagar 414502.

  
Mr. Shrikant E. Dhakane – Chairperson

  
Prof. Sunil G. Autade – Member

  
Dr. Riyazkhan H. Attar – Member

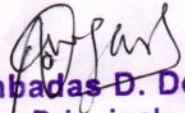
  
Prof. Sanket S. Motale- Member

Mr. Santosh B. Nannware - Member Secretary

Minutes Approved

  
Chairperson

  
Member Secretary

  
Dr. Ambadas D. Dongare  
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## Meeting No.3

### MINUTES OF STUDENT GRIEVANCE REDRESSAL CELL

Meeting of the Student Grievance Redressal Cell held under the presidency of Mr. Shrikant E. Dhakane on 30<sup>th</sup> March, 2025 at 1:30 pm in the Meeting Hall, SEDCOE, Shevgaon, Dist- Ahmednagar 414502.

Following Committee Members & Officers were remain present for the same

- Mr. Shrikant E. Dhakane – Chairperson  
Prof. Sunil G. Autade – Member  
Dr. Riyazkhan H. Attar – Member  
Prof. Sanket S. Motale- Member  
Mr. Santosh B. Nannware - Member Secretary

Following points were discussed in the meeting;

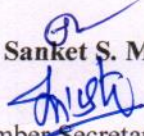
- Item No. 1 To confirm minutes of previous meeting held on 28/12/2024.  
Resolution No.1 Hon'ble Member - Secretary Read the minutes of meeting held on 28/12/2024. Appeal is made to mention any query or suggestion over it. Neither query mentioned nor any suggestion made by the body. Hence the said minutes are confirmed with all consent.
- Item No. 2 To discuss on any complaint / case received / conferred towards SGRC.  
Resolution No. 2 None of single complaint / case is received till date. Hence the nil report taken on record.
- Item No. 3 To discuss surprising arisen points with due permission to president.  
Resolution No. 3 No further points are put forward for discussion.

Hon'ble Chairperson Mr. Shrikant E. Dhakane deliberate vote of thanks. The next meeting of the SGRC would be held on Saturday 29<sup>th</sup> June 2025 at 1:30 pm in the Meeting Hall, SEDCOE, Shevgaon, Dist- Ahmednagar 414502.

  
Mr. Shrikant E. Dhakane – Chairperson

  
Prof. Sunil G. Autade – Member

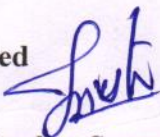
  
Dr. Riyazkhan H. Attar – Member

  
Prof. Sanket S. Motale- Member

Mr. Santosh B. Nannware - Member Secretary

Minutes Approved

  
Chairperson

  
Member Secretary

  
Dr. Ambadas D. Dongare  
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## Meeting No.2

### MINUTES OF STUDENT GRIEVANCE REDRESSAL CELL

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Prof. Sunil G. Autade – Member  
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Prof. Sanket S. Motale- Member  
Mr. Santosh B. Nannware - Member Secretary

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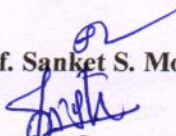
- Item No. 1 To confirm minutes of previous meeting held on 26/10/2024.  
Resolution No.1 Hon'ble Member - Secretary Read the minutes of meeting held on 26/10/2024. Appeal is made to mention any query or suggestion over it. Neither query mentioned nor any suggestion made by the body. Hence the said minutes are confirmed with all consent.
- Item No. 2 To discuss on any complaint / case received / conferred towards SGRC.  
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Hon'ble Chairperson Mr. Shrikant E. Dhakane deliberate vote of thanks. The next meeting of the SGRC would be held on Saturday 30<sup>th</sup> March 2025 at 1:30 pm in the Meeting Hall, SEDCOE, Shevgaon, Dist- Ahmednagar 414502.

  
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Prof. Sunil G. Autade – Member

  
Dr. Riyazkhan H. Attar – Member

  
Prof. Sanket S. Motale- Member

Mr. Santosh B. Nannware - Member Secretary

Minutes Approved

  
Chairperson

  
Member Secretary

  
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## Meeting No. 01

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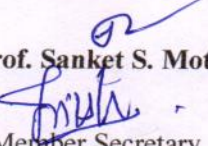
- Item No. 1 To welcome committee members.  
Resolution No.1 Hon'ble Member welcomes all committee members. He also illustrates role and responsibility of committee members. All have taken serious note of it.
- Item No. 2 To discuss on any complaint / case received / conferred towards SGRC.  
Resolution No. 2 None of single complaint / case is received till date. Hence the nil report taken on record.
- Item No. 3 To discuss surprising arisen points with due permission to president.  
Resolution No. 3 No further points are put forward for discussion.

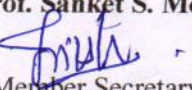
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Prof. Sunil G. Autade – Member

  
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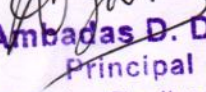
  
Prof. Sanket S. Motale- Member

  
Mr. Santosh B. Nannware - Member Secretary

Minutes Approved

  
Chairperson

  
Member Secretary

  
Dr. Ambadas D. Dongare  
Principal  
Samajbhushan Eknathrao Dhakane  
College of Engineering, Shevgaon (B.Tech)